

COW CREEK NEWSLETTER  
P.O. BOX 837  
CANYONVILLE, OREGON 97417  
(503) 839-4556

June 6, 1989

Dear Tribal Members:

\*\*\*\* REMINDER \*\*\*\*

Please remember that July is our nominations meeting. Everyone is encouraged to be present. The meeting will start at 1:00 p.m. and will be held at the Executive Council's Office on the Evergreen Property.

\*\*\*\*\* REMINDER \*\*\*\*\*

\*\*\*\* FROM THE TRIBAL ATTORNEY \*\*\*\*

As you may know we adopted a Constitution last January following the election procedures proposed and approved by the BIA. Ignoring the fact we followed its advise the BIA recently stated that the procedures it originally proposed were improper, although the Tribe believes that the procedures were lawful and would be sustained in court. We are attempting to develop some process by which the BIA will accept the Constitution which was drafted by Tribal Members and approved in an open election. We will report any further information.

\*\*\*\* FROM THE TRIBAL OFFICE \*\*\*\*

**TRIBAL EDUCATION PROGRAM:** On June 21st there will be a Tribal Education meeting at 1:00 p.m. in the Tribal Office. Anyone interested in helping develop guidelines for this program should contact the Tribal Office at: 672-9405.

**DRUG AND ALCOHOL:** During the summer months there are many activities scheduled for our Tribal Youth, such as, the Leadership Institute, Summer Youth Leadership Conference, and the Summer Math Camp. Other activities will be the trail construction at South Umpqua Falls and other fun outdoor activities.

Our psychodrama has been invited to be present at different Prevention Conferences and Health Boards this summer. Many of you parents have given us support in the past and we want to encourage others who have not, to do so. Here are some areas you might want to consider, provide transportation, to different events, chaperon, and being involved in planning activities. Your participation will be very welcome.

**HEALTH:** Please remember you must update your health forms for IHS. Please send updated forms to either the Tribal Office at 649 W. Harrison, Roseburg, Oregon 97470 or the Executive Council Office, P.O. Box 837, Canyonville, Oregon 97417. If you have any questions you may also contact the Health Board Chairman, Dorothy Yeust, at 837-3679.

June 6, 1989

\*\*\*\* FROM THE EXECUTIVE COUNCIL OFFICE \*\*\*\*

**POW-WOW:** Tribal help is needed for the pow-wow. Anyone willing to donate time, food items, such as, supplies, produce, gifts for game prizes, items for the raffle table or money, but especially the time to help will be deeply appreciated. For more information call Rose Deardorff at 874-3201 or Terry O'Dell at 832-2673 in the evenings.

**CENSUS INFORMATION:** Virginai Hill's office is sending job descriptions for all positions and a list of the jobs that can be done from your home or on a local basis. Anyone interested in working on the census and taking one of the tests, please contact Louella at 839-6304 so the testing dates can be set up.

**EVERGREEN PROPERTY:** There were some questions raised about the Evergreen management at the last General Council meeting. In order to clear up any misunderstanding or questions you will find the job description for the Evergreen Caretaker attached. If there are any further questions you can contact the Executive Council Office at: P.O. Box 837, Canyonville, OR 97417.

To avoid confusion or lack of response, questions and concerns of all Tribal members should be directed either to the Executive Council's Office or the Tribal Office at: 649 W. Harrison, Roseburg, OR 97470 or call (503) 672-9405.

\*\*\*\* SCHEDULED EVENTS \*\*\*\*

JUNE 11 - 9:00 a.m. - Executive Council Meeting

JULY 9 - 9:00 a.m. - Executive Council Meeting - 1:00 p.m. - Nominations

JULY 14 through 16 - POW-WOW

AUGUST 13 - 9:00 a.m. - Executive Council Meeting - 1:00 p.m. - Elections

## POSITION DESCRIPTION

### EVERGREEN CARETAKER

Oversee day to day operations on property.

Oversee building and ground maintenance.

Duties will include, but not necessarily be limited to the following:

#### MOTEL/APARTMENTS;

Maintain interior and exterior of buildings.

Collect rents

Make deposits weekly and mail receipts to office.

Clean rooms

#### TRAILER PARK;

Maintain grounds

Maintain laundry rooms and washrooms

Collect rents from permanent residents

Collect rents from overnighters

Make deposits weekly/mail receipts to office

Advertise available spaces (permanent)

#### GREEN HOUSE AND WELDING SHOP;

Collect rents

Advertise vacancies

Provide maintenance on house, as needed

#### OTHER DUTIES WILL INCLUDE;

Mowing lawn/raking leaves

Check pumps once a month

Maintain septic systems

Prune trees

Maintain vending machines

Irrigate property as required

Paint Buildings as needed

Check hot water heaters periodically

The caretaker is required to live on premises.

Receipts for all expenses will be sent to the office weekly.

All major expenditures will be discussed with the office before action is taken.